

CITY OF HUNTSVILLE, TEXAS

Mac Woodward, Mayor

Keith D. Olson, Mayor Pro Tem, Position 4
Andy Brauningner, Position 1 At-Large
Lydia Montgomery, Position 2 At-Large
Don H. Johnson, Position 3 At-Large



Joe Emmett, Ward 1
Tish Humphrey, Ward 2
Ronald Allen, Ward 3
Joe Rodriguez, Ward 4

HUNTSVILLE CITY COUNCIL AGENDA TUESDAY, DECEMBER 1, 2015 – 6:00 P.M. REGULAR SESSION

CITY COUNCIL CHAMBERS AND LARGE CONFERENCE ROOM HUNTSVILLE CITY HALL, 1212 AVENUE M, HUNTSVILLE, TEXAS, 77340

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (936.291.5403), two working days prior to the meeting for appropriate arrangements.

MAIN SESSION [6:00 P.M.]

1. **CALL TO ORDER**
2. **INVOCATION AND PLEDGES**
 - U.S. Flag*
 - Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.*
3. **CONSENT AGENDA**

Public Comments will be called for by the presiding officer before action is taken on these items. *(Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.)*

 - a. Approve the minutes of the City Council meeting held on November 17, 2015. [Lee Woodward, City Secretary]
 - b. Authorize the City Manager to approve a request from the Walker County Historical Commission to place a Historical Marker in Oakwood Cemetery for the Huntsville Yellow Fever Epidemic of 1867. [Matt Benoit, City Manager]
4. **STATUTORY AGENDA**
 - a. *Presentation, public comment, discussion, and possible action* to adopt Resolution 2016-09, authorizing the City Manager to award the construction contract for Avenue M and Normal Park Drive Waterline Replacement Project Construction (Nos. 14-11-06 & 14-11-07), and adopt Ordinance 2016-05 for the associated budget amendment, second reading. [Y. S. Ram Ramachandra, City Engineer]
 - b. **FIRST READING** - *Presentation, public comment, discussion, and possible action* to adopt Ordinance 2016-18, amending the City of Huntsville Code of Ordinances, Chapter 14 "Business Regulations" by amending Article II "Food and Food Service Establishments," first reading. [Mike Roempke, Building Official]
5. **MAYOR/CITY COUNCIL/CITY MANAGER AND CITY ATTORNEY REPORT**
 - a. *Presentation, public comment, discussion, and possible action* on nominations for the City Council 2016 representative and alternate to the General Assembly and Board of Directors of the Houston-Galveston Area Council (H-GAC). [Mayor Woodward]
 - b. *Presentation, public comment, discussion, and possible action* to re-appoint Tom Fordyce to the City of Huntsville, Texas Veterans Affairs Advisory Board. [Mayor Woodward]
6. **REQUESTS FOR CITIZEN PARTICIPATION**

An opportunity for citizens to be heard on any topic and for the City Council to participate in the discussion. No action will be taken.

 - a. *Presentation, public comment, and discussion* on a Citizen Participation Request from Jerry Edgin to discuss McDonald Creek and the ditch in front of his home.
7. **MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA**
8. **ITEMS OF COMMUNITY INTEREST**

(Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)
9. **EXECUTIVE SESSION**
 - a. City Council will convene in closed session as authorized by Texas Government Code Chapter 551, Section 551.071 legal advice on the claim by fd2S. [Leonard V. Schneider, City Attorney]
10. **RECONVENE**

Take action, if necessary, on items addressed during Executive Session.

11. ADJOURNMENT

*If, during the course of the meeting and discussion of any Items covered by this notice, City Council determines that a Closed or Executive session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Sections: 551.071 – consultation with counsel on legal matters; 551.072 – deliberation regarding purchase, exchange, lease or value of real property; 551.073 – deliberation regarding a prospective gift; 551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; 551.076 – implementation of security personnel or devices; 551.087 – deliberation regarding economic development negotiation; and/or other matters as authorized under the Texas Government Code. If a Closed or Executive session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

CERTIFICATE

I, Lee Woodward, City Secretary, do hereby certify that a copy of the December 1, 2015 City Council Agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.huntsvilletx.gov, in compliance with Chapter 551, Texas Government Code.

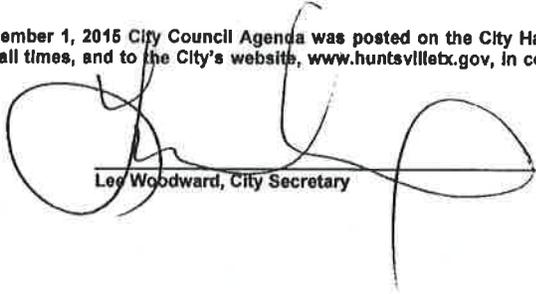
DATE OF POSTING:

11/26/15

TIME OF POSTING:

8:45 am/pm

TAKEN DOWN: _____



Lee Woodward, City Secretary

MINUTES FROM THE HUNTSVILLE CITY COUNCIL SPECIAL SESSION HELD ON THE 17th DAY OF NOVEMBER 2015, IN THE CITY HALL, LOCATED AT 1212 AVENUE M, IN THE CITY OF HUNTSVILLE, COUNTY OF WALKER, TEXAS, AT 6:00 P.M.

The Council met in a regular session with the following:

COUNCILMEMBERS PRESENT: Mac Woodward, Andy Brauning, Lydia Montgomery, Don H. Johnson, Keith D. Olson, Tish Humphrey, Ronald Allen, Joe P. Rodriguez

COUNCILMEMBERS ABSENT: Joe Emmett

OFFICERS PRESENT: Matt Benoit, City Manager, Leonard Schneider, City Attorney, Lee Woodward, City Secretary

MAIN SESSION [6:00 P.M.]

1. **CALL TO ORDER** - Mayor Woodward called the meeting to order at 6:00 p.m.
2. **INVOCATION AND PLEDGES** - Councilmember Johnson gave an invocation and Mikel Vossler from the YMCA led the pledges.
3. **PRESENTATIONS AND PROCLAMATIONS**
 - a. Huntsville Pets Helping People recognition (*rescheduled due to weather*)
 - b. Heart Walk presentation by Huntsville Memorial Hospital
 - c. Proclamation for Municipal Court Week
 - d. SHSU Priority One "Mayor for a Day" Taylor Shepard.

4. ELECTION MATTERS

- a. **Adopt Ordinance 2016-06 calling the December 12, 2015 runoff election for the purpose of electing the Mayor at-large, single reading required. [Lee Woodward, City Secretary]**

Councilmember Humphrey moved to adopt Ordinance 2016-06 calling the December 12, 2015 runoff election for the purpose of electing the Mayor at-large; the motion was seconded by Councilmember Montgomery. The motion was unanimously adopted, 8-0.

5. CONSENT AGENDA

Public Comments will be called for by the presiding officer before action is taken on these items. (*Approval of Consent Agenda authorizes the City Manager to implement each item in accordance with staff recommendations. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion by request of a member of Council.*)

- a. **Approve the minutes of the City Council meeting held on October 20, 2015, the Combined Workshop with the Planning Commission on November 5, 2015, and the Special Sessions held on November 10 and 16, 2015. [Lee Woodward, City Secretary]**
- b. **Designate the Civil Rights Officer and Labor Standards Officer, reaffirming the Civil Rights Policies pursuant to the Texas Community Development Block Grant Program-Disaster Recovery (CDBG-DR) Contract Number 7215057, and adopting Resolution 2016-06 in support of same. [Dr. Sherry McKibben, Director of Neighborhood Resources]**
- c. **Designate the signatories for the Texas Community Development Block Grant - Disaster Recovery (CDBG-DR) Contract Number 7215057 and adopting Resolution 2016-07 in support of same. [Dr. Sherry McKibben, Director of Neighborhood Resources]**
- d. **Approve tax sale bids for trust properties, Property IDs 26306, 26501, 25976, 25836, 25612 and 25914, as recommended by the Walker County Appraisal District. [Steve Ritter, Finance Director]**
- e. **Adopt Resolution 2016-08, authorizing the City Manager to approve purchase orders for the annual purchase of various road materials from Cleveland Asphalt, Pavers Supply, and Martin Marietta. [Carol Reed, Public Works Director]**

Councilmember Olson moved to approve the consent agenda; the motion was seconded by Councilmember Humphrey. The motion was adopted unanimously, 8-0.

6. STATUTORY AGENDA

- a. **FIRST READING - Presentation, public comment, discussion, and possible action to award of bid for Avenue M and Normal Park Drive Waterline Replacement Project Construction - (Nos. 14-11-06 & 14-11-07) and adopt associated budget amendment Ordinance 2016-05, first reading. [Y. S. Ram Ramachandra, City Engineer]**

First reading, no action taken. Janice Adams and Jerry Dewitt gave public comment about the item.

- b. **FIRST READING - Presentation, public comment, discussion, and possible action authorizing the purchase of one Automated Residential Garbage Truck, first reading. [Mike Clouds, Fleet Manager]**

Councilmember Humphrey moved to suspend Section 3.05(c) of the Rules of Procedure and allow purchase of this vehicle with one reading upon a two-thirds vote of the members of the City Council present; the motion was seconded by Councilmember Humphrey. The motion was adopted unanimously, 8-0.

Councilmember Humphrey moved to approve the purchase of one 2016 Autocar ACX64 with Heil Multipack 24-yard body, through the H-GAC Buy, from Chastang Ford/Autocar for \$329,872.00; the motion was seconded by Councilmember Montgomery. The motion was adopted unanimously, 8-0.

- c. **Presentation, public comment, discussion, and possible action authorizing the purchase of one Ford Explorer, two Ford F150 Trucks, and two Ford Fusions. [Mike Clouds, Fleet Manager]**

Councilmember Montgomery moved to authorize the purchase of one Ford Explorer, two Ford F150 Trucks, and two Ford Fusions, through BuyBoard and H-GAC Buy, from Silsbee Ford, for \$100,703.30; the motion was seconded by Councilmember Olson. The motion was unanimously adopted 8-0.

- d. **Presentation, public comment, discussion, and possible action** authorizing the purchase of one Travis Refuse Trailer. [Mike Clouds, Fleet Manager]

This item was pulled and not handled.

- e. **Presentation, public comment, discussion, and possible action** authorizing the purchase of one Commercial Roll Off Truck. [Mike Clouds, Fleet Manager]

Councilmember Olson moved to authorize the purchase of one 2016 Western Star/Seller Commercial Roll Off Truck, from Waco Freightliner for \$146,013.00; the motion was seconded by Councilmember Johnson. The motion was unanimously adopted 8-0.

- f. **Presentation, public comment, discussion, and possible action** to adopt Resolution 2016-12, authorizing the City Manager to approve purchase orders for items 6b-e. [Mike Clouds, Fleet Manager]

Councilmember Olson moved to adopt Resolution 2016-12, authorizing the City Manager to approve purchase orders for items 6b, c, and e (item d has been pulled); the motion was seconded by Councilmember Humphrey. The motion was unanimously adopted 8-0.

- g. **Presentation, public comment, discussion, and possible action** to adopt Resolution 2016-11, authorizing the City Manager to sign a Design-Phase Construction Manager-at-Risk Contract with Garney Companies, Inc. for construction of Town Creek. [Y. S. Ram Ramachandra, City Engineer, Dr. Sherry McKibben, Director of Neighborhood Resources]

Councilmember Humphrey moved to adopt Resolution 2016-11, authorizing the City Manager to sign a Design-Phase Construction Manager-at-Risk Contract with Garney Companies, Inc. for construction of Town Creek; the motion was seconded by Councilmember Montgomery. Mayor Woodward moved to accept a legal opinion in open session and was seconded by Councilmember Olson. The motion was unanimously adopted 8-0. The main motion was adopted, 6-2, Councilmembers Allen and Brauningering voting against.

- h. **Presentation, public comment, discussion, and possible action** to adopt Resolution 2016-10 authorizing the City Manager to amend the agreement with Gessner Engineering for professional engineering services to include final design and construction support services for Transportation Alternatives Program (TAP) grant Sidewalk project - #14-02-01, and adopt Ordinance #2016-07 amending the CIP budget and the Fiscal Year 15-16 operating budget. [Y. S. Ram Ramachandra, City Engineer]

Councilmember Olson moved to adopt Resolution 2016-11, authorizing the City Manager to amend the agreement with Gessner Engineering for professional engineering services to include final design and construction support services for Transportation Alternatives Program (TAP) grant Sidewalk project - #14-02-01, and adopt Ordinance #2016-07 amending the CIP budget and the Fiscal Year 15-16 operating budget; the motion was seconded by Councilmember Humphrey. The motion was unanimously adopted, 7-1, Councilmember Allen voting against.

7. MAYOR/CITY COUNCIL/CITY MANAGER AND CITY ATTORNEY REPORT

- a. **Presentation, public comment, discussion, and possible action** on nominations for City boards, committees, and commissions. [Mayor Woodward]

Mayor Woodward presented his nominations to the City Council for City boards, committees, and commissions. The motion was unanimously adopted, 8-0.

Arts Commission – all re-appointments

Dr. Jacqueline Smith
Paul Olle
Jaspyr Sanford

Historic Preservation Commission

Linda Patteson – re-appointment
Todd Armstrong – re-appointment
Cheryl Spencer – re-appointment

Zoning Board of Adjustments

Matt Hannes – reappointment
Ken Holland – initial appointment
Nate Grigsby – reappointment

Hotel Occupancy Tax Board

Dana Nicolay – re-appointment

Parks & Recreation Advisory Board

John Smither – re-appointment
Rhonda Reddoch – re-appointment

Planning Commission

Leroy Hilton – re-appointment
Eric Johnston – re-appointment
Debra Durda – initial appointment

City of Huntsville, Texas Veterans Affairs Advisory Board

Johnny Holland – re-appointment
Fernando Chavez – initial appointment
Stephen Bright – re-appointment

- b. **Presentation, public comment, discussion, and possible action** on ballot for Walker County Appraisal District Board of Directors for the 2016-2017 term. [Mayor Woodward]

Mayor Woodward moved that all of the City's votes be allotted to Clyde Loll, the motion was seconded by Councilmember Olson. The motion was adopted unanimously, 8-0.

8. REQUESTS FOR CITIZEN PARTICIPATION

An opportunity for citizens to be heard on any topic and for the City Council to participate in the discussion. No action will be taken.

No requests were received by noon on Tuesday, November 10, 2015.

9. MEDIA INQUIRIES RELATED TO MATTERS ON THE AGENDA

There were no media inquiries.

10. ITEMS OF COMMUNITY INTEREST

(Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

- The runoff election for Mayor has been set for Dec. 12. Early voting will begin on Nov. 25, a week from tomorrow, at the Walker County Annex. There will be NO early voting on Thanksgiving or the day after. There will be 7 a.m.-7 p.m. early voting on Tuesdays Dec. 1 & 8. Election day voting on Dec. 12 will take place at the Walker County Annex for all City voters.
- You did not have to vote on Nov. 3 in order to vote in this election, you must simply be a qualified voter of the city of Huntsville. If you are unsure about your registration, contact the County Voter Registrar at 936-436-4950 or at the office at the Walker County Annex.
- Richard Haas, a noted artist and muralist who did the trompe l'oeil works on the buildings downtown, will have an exhibition hosted by the Huntsville Arts Commission on Thursday, November 19, from 4:30-6:30 p.m., at the Library's Community Room.
- The annual Heart Walk will be held on November 21, and representatives from Huntsville Memorial Hospital will fill us in on all the details at our November 17 meeting. In the meantime, check out their Facebook page.
- We were talking about new business openings at the end of the November 10 Special Session, I wanted to also mention that the Hampton Inn & Suites is now open. General Manager Kazya Gillis would like to welcome the community and their guests, especially during this holiday season.
- Mayor Pro Tem Olson is debuting the *HISD Minute!* tonight. Councilmember Olson congratulated the Hornet Cross Country Team on their UIL state meet, and five students from Mance Park Middle School who made UIL All-Region band. Councilmember Humphrey shared her experience at the Friends of the Library's Authors' Night, including HISD's Special Education Counselor Judy Phillips and SHSU's LadyKats Basketball Coach Brenda Nichols. Councilmember Brauning thanked Councilmember Montgomery for her leadership of the Board and Commission Review Ad Hoc Committee. Mayor Woodward wished everyone a very happy and safe Thanksgiving.

11. EXECUTIVE SESSION

- a. **City Council will convene in closed session as authorized by Texas Government Code Chapter 551, Section 551.071 legal advice on the following items:**
- (i) **Gilbreath v City of Huntsville;**
 - (ii) **claim by fd2S;**
 - (iii) **Randolph v City of Huntsville.**

The Mayor adjourned the Council into Executive Session at 7:05 p.m.

12. RECONVENE

- a. Take action, if necessary, on items addressed during Executive Session.

The Council reconvened at 7:55 p.m. Councilmember Olson moved to allow the Mayor to sign the settlement agreement with Gilbreath, the motion was seconded by Councilmember Montgomery, and was unanimously adopted, 8-0. Councilmember Olson moved to let the City Attorney make a settlement offer to fd2s, not to exceed \$10,000, the motion was seconded by Councilmember Johnson. The motion was adopted 6-2, Mayor Woodward and Councilmember Allen voting against.

13. ADJOURNMENT

Mayor Woodward adjourned the meeting at 7:57p.m.

Lee Woodward, City Secretary



CITY COUNCIL AGENDA

12/1/2015

Agenda Item: 3b

Item/Subject: Consider authorizing the City Manager to approve a request from the Walker County Historical Commission to place a Historical Marker in Oakwood Cemetery for the Huntsville Yellow Fever Epidemic of 1867.

Initiating Department/Presenter: City Manager

Presenter: Matt Benoit, City Manager

Recommended Motion: Authorize the City Manager to sign all appropriate documentation to allow the placement of a Historical Marker in Oakwood Cemetery for the Huntsville Yellow Fever Epidemic of 1867.

Strategic Initiative: Goal #1 - City Appearance - Provide policies, amenities, and events that enhance the City's already beautiful and historic natural environment.

Discussion: The Walker County Historical Commission requests to place a Historical Marker in Oakwood Cemetery. Hotel Occupancy Tax funds have been approved to pay for the cost of the markers. Section 16.14(f) states, "No person shall construct or erect any kind of building or structure, permanent or temporary, within the cemetery grounds unless he has first obtained permission from the City."

The application appears to be correct and accurate and appropriate for historical marker. The Cemetery Advisory Board reviewed the matter and left the issue to the City Manager. The application (including specifically page 6, to be signed by the City Manager) is attached.

Previous Council Action: None.

Financial Implications:

There is no financial impact associated with this item.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Application to the Texas Historical Commission for a Historical Marker in Oakwood Cemetery (pages 2-7)

TEXAS HISTORICAL COMMISSION

SUBJECT MARKERS:
2016 Official Texas Historical Marker
COVERSHEET

Complete the form and send to markerapplication@thc.state.tx.us
Valid September 1, 2015 to November 15, 2015 only

APPROVAL BY COUNTY HISTORICAL COMMISSION (required)

As chair or duly appointed marker chair, I certify the following:

The topic qualifies for an Official Texas Historical Marker according to marker policies on the THC website. Representatives of the CHC have met or talked with the potential marker sponsor and discussed the marker program policies as outlined on the THC website. The application has been filled out correctly. The narrative history and documentation have been reviewed for accuracy.

CHC comments or concerns about this application (required):

Name of CHC contact (chair or marker chair): Donna Coffen

Mailing address: 1301 Sam Houston Ave., Rm. 218 City, Zip: Huntsville 77340

Daytime phone: (936) 435-2497 Email address: history@co.walker.tx.us

CHECKLIST APPROVAL (required)

- The topic meets age requirements
- Most topics must date back at least 50 years
 - Historic events may be marked after 30 years
 - Individuals of historic significance may be marked or mentioned in marker text after they have been deceased 10 years

The topic is eligible for a subject marker according to marker policies

Permission of current property owner for marker placement has been obtained (page 6; unless marker will be placed on TxDOT right-of-way)

Sponsor Name: Walker County Historical Commission
2015

Date: November 1,

NOTICE: Incomplete applications will be returned to the CHC Chair or Marker Chair.

TEXAS HISTORICAL COMMISSION

SUBJECT MARKERS:
2016 Official Texas Historical Marker
SPONSORSHIP APPLICATION

This form constitutes a request for the Texas Historical Commission (THC) to consider approval of an Official Texas Historical Marker for the topic noted in this application. The THC will review the request and make its determination based on rules and procedures of the program. Filing of the application for sponsorship is for the purpose of providing basic information to be used in the evaluation process. The final determination of eligibility and approval for a state marker will be made by the THC. This form is to be used for subject marker requests only. Please see separate forms for either Historic Texas Cemeteries or Recorded Texas Historic Landmarks.

Proposed marker topic (Official title will be determined by the THC): Huntsville Yellow Fever Epidemic of 1867

County: Walker

Town (nearest town in same county on current state highway map): Huntsville

Street address of marker site or directions from town noted above:

Texas State Representative Name: John Otto District #: 18

Texas State Senator Name: Charles Schwertner District #: 5

Marker Coordinates:

If you know the location coordinates of the proposed marker site, enter them in one of the formats below:

UTM Zone Easting Northing
Lat: N30.72674 Long: W095.54704(deg, min, sec or decimal degrees)

Otherwise, give a precise verbal description here (e.g. northwest corner of 3rd and Elm, or FM 1411, 2.6 miles east of McWhorter Creek):

Will the marker be placed at the actual site of the topic being marked? Yes No
If the answer is no, provide the distance and directions to the actual location from the marker (i.e. 100 yards east). The epidemic occurred all across Huntsville. The marker will be placed at Oakwood Cemetery.

SUBJECT MARKERS

Purpose

Subject markers are educational in nature and reveal aspects of local history important to a community or region. These markers honor topics such as schools, communities, businesses, events and individuals. Subject markers are placed at sites that have historical associations with the topics, but no legal restriction is placed on the use of the property or site, although the THC must be notified if the marker is ever to be relocated.

TEXAS HISTORICAL COMMISSION

Criteria

1. **Age:** Most topics marked with subject markers must date back at least 50 years, although historic events may be marked after 30 years, and individuals of historic importance may be marked, or may be mentioned in a historical marker text, after they have been deceased 10 years. The THC may waive age requirements for topics of overwhelming state or national importance, although exceptions are rarely granted and the burden of proof for all claims and documentation is the responsibility of the narrative author.
2. **Historical significance:** A topic is considered to have historical significance if it had influence, effect or impact on the course of history or cultural development; age alone does not determine significance.

APPLICATION PROCEDURES

Any individual, group or county historical commission (CHC) may apply to the THC to request an Official Texas Historical Marker for what it deems a worthy topic. Only complete marker applications that contain all the required elements can be accepted or processed by the THC. For subject markers, the required elements are sponsorship application form, narrative history and documentation.

- Completed applications must be duly reviewed, verified and approved by the CHC in the county in which the marker will be placed.
- The sponsorship application form, narrative history and documentation must be in the form of Microsoft Word or Word-compatible documents and submitted by email attachments to the THC no later than November 15, 2015. Paper copies of applications, whether mailed or delivered in person, cannot be accepted in lieu of the electronic version. THC email accepts mail no larger than 6 MB. You may split the application and materials into separate emails. Please note this in the email subject line.
- Required font style and type size are a Times variant and 12-point.
- Narrative histories must be typed in a double-spaced (or 1.5-spaced) format and include separate sections on context, overview and significance.
- The narrative history must include documentation in the form of reference notes, which can be either footnotes or endnotes. Documentation associated with applications should be broad-based and demonstrate a survey of available resources, both primary and secondary.
- The CHC or Marker Chair will forward the application and narrative history to markerapplication@thc.state.tx.us.
- Upon notification of the successful preliminary review of required elements by the THC, a non-refundable application fee of \$100 is required. Please send payment with the invoice which THC provides. Payment of the application fee does not guarantee approval of the historical marker.
- A copy or scan of proof of current ownership is required to verify the property owner information listed on the application (page 6). Both items are due by December 11, 2015 unless the marker will be placed on a TxDOT right-of-way. You may access this information through county appraisal or tax records.

Once marker applications have passed preliminary review and the application fee and signed proof of property ownership have been received by THC, the application will be scored to determine whether the marker will be submitted to the Commissioners of the THC for final approval.

SCORING CRITERIA

- (1) 5 pts. max. Age;
- (2) 10 pts. max. Historical Significance/Architectural Significance;
- (3) 10 pts. max. State of Repair/Integrity;
- (4) 10 pts. max. Diversity of topic for addressing gaps in historical marker program;
- (5) 15 pts. max. Value of topic as an undertold or untold aspect of Texas history;
- (6) 10 pts. max. Endangerment level of property, site or topic;
- (7) 10 pts. max. Available documentation and resources;
- (8) 10 pts. max. Diversity among this group of candidates;
- (9) 5 pts. max. Relevance to other commission programs; and
- (10) 15 pts. max. Relevance to the commission's current thematic priorities.

SPONSORSHIP PAYMENT INFORMATION

Prospective sponsors please note the following:

- Payment must be received in full within 45 days of the official approval notice and be accompanied by the THC payment form. The THC is unable to process partial payments or to delay payment due to processing procedures of the sponsor. Applications not paid in the time frame required may, at the sole discretion of the THC, be cancelled or postponed.
- Payment does not constitute ownership of a marker; Official Texas Historical Markers are the property of the State of Texas.
- If, at any time during the marker process, sponsorship is withdrawn, a refund can be processed, but the THC will retain the application fee of \$100.
- The Official Texas Historical Marker Program provides no means of recognizing sponsors through marker text, incising or supplemental plaques.

Marker sponsor (may be individual or organization): Walker County Historical Commission

Contact person (if applicable): Donna Coffen

Mailing address: 1301 Sam Houston Ave., Rm. 218 City, State, Zip: Huntsville, TX 77340

Phone: (936) 435-2497 Email address: history@co.walker.tx.us

SHIPPING INSTRUCTIONS

If the proposed marker site is on TxDOT right-of-way, the marker will be shipped directly to the district highway engineer for placement, with consultation from the CHC. If the marker will go on property other than TxDOT right-of-way, provide information in the space below. In order to facilitate marker delivery, residence addresses, post office box numbers and rural route numbers are not permitted. To avoid additional shipping charges or

delays, use a business street address (open 8 a.m.—5 p.m., Monday through Friday). THC is not responsible for additional shipping charges if multiple delivery attempts are made.

Name: Walker County Historical Commission

Street address: 1301 Sam Houston Ave., Rm. 218 City, zip: Huntsville 77340

Daytime phone: (936) 435-2497 Email: history@co.walker.tx.us

TYPE AND SIZE OF SUBJECT MARKER

The sponsor/CHC prefers the following size marker:

- 27" x 42" subject marker with post (\$1800)
- 27" x 42" subject marker without post* (\$1600)
- 18" x 28" subject marker with post (\$1100)
- 18" x 28" subject marker without post* (\$1100)

*For a subject marker without post, indicate to what surface material it will be mounted:

- wood masonry metal other (specify)

*For markers without posts, the CHC must receive prior approval from the THC for the planned placement. Such prior approval is based on the following:

- Submittal of a detailed plan for where the marker will be mounted, including the surface to which it will be placed (masonry, metal, wood); and
- A statement of why a marker with a post is not feasible or preferred.

RECORDS RETENTION BY CHC:

The CHC must retain hard copies of the application, as well as an online version, at least for the duration of the marker process. The THC is not responsible for lost applications, incomplete applications or applications not properly filed according to the program requirements. For additional information about any aspect of the Official Texas Historical Marker Program, visit the Markers page on the THC website

(<http://www.thc.state.tx.us/preserve/projects-and-programs/state-historical-markers>).

SUBJECT MARKERS:

PERMISSION OF PROPERTY OWNER FOR MARKER PLACEMENT

Please fill out this attachment, print and sign. Proof of current property ownership is also required and may be found at the county appraisal or tax office. Return both items to our offices via email, fax or mail by December 11, 2015.

Proposed marker topic: Huntsville Yellow Fever Epidemic of 1867
County: Walker

Will the marker be placed on right-of-way maintained by the Texas Department of Transportation (TxDOT)?

Yes No

If the answer is yes, the THC will secure the necessary permission from TxDOT, and no other information is required. If the answer is no, please provide the following information for the person or group who owns the property.

Property owner: City of Huntsville

Address: 1212 Avenue M City, State, Zip: Huntsville, TX 77340

Phone: 936-291-5400 Email address: mbenoit@huntsvilletx.gov

I, Matt Benoit, certify that I am the legal owner or authorized representative of the property owner noted herein, and further certify that I have read the information regarding Official Texas Historical Markers and that I voluntarily seek the marker for the property described herein, and proof of ownership is attached to this form. I further certify that I will comply with the policies and procedures of the Official Texas Historical Marker Program.

Signature: _____

NOTE: The property owner will not receive copies of correspondence from the THC. All procedural correspondence (notice of receipt, requests for additional information, inscription, shipping notice, etc.) will be sent by email to the CHC representative, who is encouraged to share the information with all interested parties as necessary.

Texas Historical Commission
History Programs Division
P.O. Box 12276, Austin, TX 78711-2276
Phone 512/463-5853
history@thc.state.tx.us



TEXAS HISTORICAL COMMISSION
real places telling real stories
Page 0 of 0



CITY COUNCIL AGENDA

12/1/2015

Agenda Item: 4a

Item/Subject: Consider adopting Resolution 2016-09, authorizing the City Manager to award the construction contract for Avenue M and Normal Park Drive Waterline Replacement Project Construction (Nos. 14-11-06 & 14-11-07), and adopting Ordinance 2016-05 for the associated budget amendment, second reading.

Initiating Department/Presenter: Engineering

Presenter: Y. S. "Ram" Ramachandra, City Engineer

Recommended Motion: Move to adopt Resolution 2016-09, authorizing the City Manager to award a contract to Duplichain Contractors, LLP, for the construction of Avenue M and Normal Park Drive Waterline Replacement Projects (Nos. 14-11-06 & 14-11-07) in the amount of \$1,184,427, and adopt Ordinance 2016-05 for the associated budget amendment.

Strategic Initiative: Goal #4 - Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: This construction project mainly consists of replacing old cast iron lines, which are deteriorated and experiencing frequent breaks, with new Polyvinyl Chloride (PVC) pipes in the following segments:

1. Avenue M (which is also FM 247) between 11th Street and FM 2821 – approximately 7,000 linear feet – mainly replacing 6" waterline with 8" waterline.
2. Normal Park Drive (from Avenue S to 19th Street and in the vicinity of 11th Street) – approximately 3,300 linear feet – mainly replacing 12" waterline with similar size line.

Unless replaced, the waterlines are expected to break at more frequent intervals leading to increased waterline/pavement repair costs in the coming years. Also, frequent breaks along these segments will adversely affect the flow and the pressure in the distribution system during such failures. As part of the City's Capital Improvement Program, these two projects have been funded to design and construct waterline replacement.

Goodwin-Lasiter-Strong provided design services for the project. Notice to Bidders was advertised on October 4, 2015, upon completion of the design. No utility easements were acquired for the project.

Notice to Bidders was posted on the Huntsville Item and the City of Huntsville web site. Also, project drawings and contract documents were posted on Electronic State Business Daily (ESBD), the City of Huntsville, and Public Purchases web sites. Hard copies of the bid document were sent to potential bidders upon request.

A non-mandatory pre-bid meeting was held on October 13, 2015 to allow all responders access to the City staff for questions, comments and clarifications on the scope of work. The bids were opened on October 20, 2015. Six (6) bids were received for this project. The certified bid tabulation is attached to this agenda item. The low bid amount is \$1,184,427, from Duplichain Contractors, LLP, College Station,

Texas.

Duplichain Contractors, LLP has not previously worked on any of the City projects. Upon verifying with the references with other cities to whom Duplichain Contractors, LLP worked, positive feedback was received in regard to schedule and quality of work. A copy of the letter of recommendation from Goodwin-Lasiter-Strong, recommending award of construction contract to Duplichain Contractors, LLP, is attached.

The construction contract period will be one hundred and twenty (120) calendar days from the date of Notice to Proceed (NTP). The award of this project requires two readings by the City Council. The associated budget amendment was reviewed and is unanimously recommended for approval.

Previous Council Action: The project was funded with \$760,000 for Avenue M (11th Street to FM 2821) waterline replacement and \$400,000 for Normal Park (Avenue S to 19th Street) waterline replacement with FY 2014-2015 budget approval for design and construction purposes. An engineering agreement with Goodwin-Lasiter-Strong for professional engineering services for a fee of \$ 113,750 was approved on February 3, 2015.

Financial Implications:

There is no financial impact associated with this item.

Item is budgeted: 703-70305-62300 Current account balance is \$678,800
703-70306-62300 Current account balance is \$345,550

Budget amendment consisting of:

Transfer \$30,000 from 701-999 (Water unallocated) to 703-70305-62300,
Transfer \$150,000 from 701-999 (Water unallocated) to 703-70306-62300

Item is not budgeted:

Item is estimated to generate additional revenue:

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Resolution 2016-09 (page 3-4)
- Project location map (page 5)
- Letter of Recommendation for Contract Award (page 6)
- Certified bid tabulations (pages 7-16)
- Ordinance 2016-05 for budget amendment (page 17)
- Exhibit "A" for budget amendment ordinance (page 18)

RESOLUTION NO. 2016-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, INTERPRETING SECTION 14.14 OF THE CITY CHARTER AS TO THE APPROPRIATENESS OF AWARDING BID FOR THE AVENUE M AND NORMAL PARK DRIVE WATERLINE REPLACEMENT PROJECT.

WHEREAS Section 14.14 of the City Charter states:

“The Council may award contracts only at regular meetings of the Council except in the event of grave public emergency or calamity. It is further provided that from the date of any City general election until the members of the Council elected at such election have duly qualified and taken office, the Council shall not create, make, or enter into any contract for the purchase of materials, supplies, land, or buildings, or for the construction or repair of any public building or the carrying on of any public work, or professional services requiring or authorizing any expenditure in excess of one thousand dollars which creates or imposes on the City any obligation or liability of any nature or character whatsoever, except in the event of grave public emergency or calamity. It is specifically provided, however, that this provision shall not apply to contracts lawfully authorized prior to any City general election or to contracts which may hereafter be lawfully authorized by a vote of the qualified voters of the City, or to contracts made for the purpose of continuing the normal functions of any regularly established department of the City. Any and all contracts hereafter made by the City in violation of the terms of this provision shall be void and shall not be enforceable in any court of this State and the performance of same and the payment of any money there under may be enjoined by any property tax paying citizen of the City.”

WHEREAS The City of Huntsville, has conducted a procurement process for a waterline replacement project on Avenue M and Normal Park Drive (herein after referred to as “the Project”) that meets State and Local requirements; and

WHEREAS Section 3.03 of the City of Huntsville City Charter states, the City shall have the power to contract and be contracted with; and

WHEREAS Section 11.06 of the City of Huntsville City Charter states funds are appropriated from the effective date of the budget, thereby lawfully making funds available for the Project; and

WHEREAS Section 11.15 of the City of Huntsville City Charter sets forth guiding procurement procedures for contracts to be executed, many of which are in contrary to Section 14.14; and

WHEREAS The City Council finds it necessary and appropriate to award the Project in the amount of \$1,184,427.

NOW THEREFORE, be it resolved by the City Council of the City of Huntsville Texas,

Section 1 The City Council of the City of Huntsville, Texas finds it appropriate to interpret City Charter Section 14.14 as not applicable in these circumstances and further contrary to City Charter Sections 3.03, 11.06 and 11.15.

Section 2 The City Council approves the Project and authorizes the City Manager to sign and execute all associated contractual documents after approval by the City Attorney.

PASSED AND APPROVED this 1st day of December, 2015.

THE CITY OF HUNTSVILLE

Mac Woodward, Mayor

ATTEST:

APPROVED AS TO FORM:

Lee Woodward, City Secretary

Leonard Schneider, City Attorney

Avenue M & Normal Park Dr Waterline Replacement

14-11-06 & 14-1107



Layout: Letter (8.5 x 11) - Portrait

1 in = 2,000 ft

On 8.5 x 11 inch Print

0 1,000 2,000 4,000 Feet

On Any Print Size

Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet
 DISCLAIMER: These data are to be used for graphical representation only. The accuracy is not to be taken/used as data produced for engineering purposes or by a Registered Professional Land Surveyor for the State of Texas. For this level of detail, supervision and certification of the produced data by a Registered Professional Land Surveyor for the State of Texas would have to be performed. The City of Huntsville assumes no responsibility for the accuracy of said data.



November 7, 2015
 City of Huntsville
 GIS Division
 Map Created At
www.huntsvillegis.com



City of Huntsville
1212 Avenue M
Huntsville, TX 77340 – 4608

October 21, 2015

Attn: Y.S. "Ram" Ramachandra, PE, City Engineer

RE: Avenue M, Normal Park Drive Waterline Replacement Projects
Project Nos. #14-11-06 & #14-11-07

Dear Ram:

Bids were received and opened October 20, 2015 for the referenced project. We have tabulated the bids, noted and corrected minor math errors made by bidders. The final bid tabulation is attached for your reference.

Based on the bids received, Duplichain Contractors, LLP of Alto, Texas submitted the lowest, qualified bid in the amount of **\$1,184,427.00**. This amount is below our Opinion of Probable Cost previously submitted. The bid bond and references for the bid have been reviewed and checked. A summary of the references checked is attached for your records. In addition our firm has worked with Duplichain Contractors, LLP successfully in the past. Duplichain Contractors, LLP appears capable of successfully completing this project.

In addition, we requested their bonding amount and what they currently using of that bonding capacity. They are capable of bonding up to \$6 million. Of that \$6 million, \$4 million is available. Therefore, this projects is within their bonding capabilities. An e-mail correspondence from Duplichain Contractors, LLP confirming this is attached.

Therefore, we recommend the referenced project be awarded to Duplichain Contractors, LLP in the amount of \$1,184, 427.00.

If you have any questions or need additional information, please do not hesitate to call.

Sincerely,


John Rusk, PE
Project Engineer



10/21/15

Enclosures



Bid Tabulation
Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time
Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No. #14-11-06 & #14-11-07

LOWEST BIDDERS

Item No.	Description	Qty	Unit	DUPULICHAIN CONTRACTORS, LLP		MMG CONTRACTORS, LLC		5-T UTILITIES	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
A. General Items									
1	Mobilization, insurance, project overhead for all equipment, labor, work on project, including related items and appurtenances, COMPLETE IN PLACE	1	LS	\$55,000.00	\$55,000.00	\$100,000.00	\$100,000.00	\$34,999.90	\$34,999.90
2	Traffic control including all signage, flagging, detours including all related items and appurtenances, COMPLETE IN PLACE	1	LS	\$15,000.00	\$15,000.00	\$29,000.00	\$29,000.00	\$21,799.90	\$21,799.90
3	Field locate existing utilities and service lines for construction of the proposed improvements including related items and appurtenances, COMPLETE IN PLACE	1	LS	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$13,999.90	\$13,999.90
4	Trench safety plan prepared by Texas Licensed Professional Engineer for excavations 5' and greater in depth, including related equipment, items and appurtenances, COMPLETE IN PLACE	1	LS	\$100.00	\$100.00	\$3,000.00	\$3,000.00	\$4,500.00	\$4,500.00
5	Site clean up including 4" of topsoil replacement, final grading, Hydrotrunch of areas disturbed by construction, including related items and appurtenances, COMPLETE IN PLACE	1	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00
TOTAL SECTION A - GENERAL ITEMS					\$85,100.00		\$143,000.00		\$100,299.70
B. Water System Items - Normal Park Drive									
1	12" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1928	LF	\$60.00	\$115,680.00	\$58.00	\$111,824.00	\$32.17	\$62,023.76
2	12" C-909 Pressure Class 235 PVC Certa-Lok Waterline installed by directional bore including related fittings, items, and appurtenances, COMPLETE IN PLACE	404	LF	\$76.00	\$30,704.00	\$79.00	\$31,916.00	\$58.18	\$23,504.72
3	6" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	36	LF	\$56.00	\$2,016.00	\$60.00	\$2,160.00	\$51.21	\$1,843.56
4	12" C-909 Pressure Class 235 PVC Waterline installed by uncased bore including related fittings, items, and appurtenances, COMPLETE IN PLACE	299	EA	\$60.00	\$17,940.00	\$57.00	\$17,043.00	\$42.09	\$12,584.91
5	2" SCH 40 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	22	LF	\$50.00	\$1,100.00	\$33.00	\$726.00	\$19.04	\$418.88
6	12" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	10	EA	\$2,700.00	\$27,000.00	\$2,896.00	\$28,960.00	\$3,079.43	\$30,794.30
7	2" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	1	EA	\$1,000.00	\$1,000.00	\$841.00	\$841.00	\$993.79	\$993.79
8	6" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	2	EA	\$1,600.00	\$3,200.00	\$1,255.00	\$2,510.00	\$1,823.42	\$3,646.84
9	Interconnect proposed 12" waterline to existing 12" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	5	EA	\$3,400.00	\$17,000.00	\$1,930.00	\$9,650.00	\$4,237.93	\$21,189.65
10	Interconnect proposed 12" waterline to existing 2" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	3	EA	\$2,400.00	\$7,200.00	\$1,580.00	\$4,740.00	\$1,296.99	\$3,890.97
11	Interconnect proposed 12" waterline to existing 6" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1	EA	\$2,400.00	\$2,400.00	\$1,360.00	\$1,360.00	\$1,931.51	\$1,931.51

Bid Tabulation
Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time
Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No: #14-11-06 & #14-11-07



LOWEST BIDDERS

Item No.	Description	Qty	Unit	DUPLICHAIR CONTRACTORS, LLP		MMG CONTRACTORS, LLC		5-T UTILITIES	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
12	Interconnect proposed 6" waterline to existing 6" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	2	EA	\$2,400.00	\$4,800.00	\$1,381.00	\$2,762.00	\$2,131.51	\$4,263.02
13	Interconnect proposed 2" waterline to existing 2" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	1	EA	\$2,100.00	\$2,100.00	\$1,617.00	\$1,617.00	\$890.48	\$890.48
14	20" Steel Casing (3/8" thickness) w/ Certa Lok pipe installed by bore, including spacer, related fittings, items, and appurtenances. COMPLETE IN PLACE	165	LF	\$220.00	\$36,300.00	\$725.00	\$37,125.00	\$138.68	\$22,882.20
15	Service reconnect of existing long single water service transfer including fittings, service line, corp stops, related items and appurtenances COMPLETE IN PLACE	19	EA	\$700.00	\$13,300.00	\$803.00	\$15,257.00	\$1,695.76	\$32,219.44
16	Service reconnect of existing short single water service transfer including fittings, service line, corp stops, related items and appurtenances COMPLETE IN PLACE	30	EA	\$700.00	\$21,000.00	\$582.00	\$17,460.00	\$1,133.91	\$34,017.30
17	Remove and relocate existing water meter as shown on plans including related items and appurtenances. COMPLETE IN PLACE	3	EA	\$900.00	\$2,700.00	\$878.00	\$2,634.00	\$1,565.00	\$4,695.00
18	Standard fire hydrant assembly including valve, fittings, painting, related items, and appurtenances. COMPLETE IN PLACE	4	EA	\$4,600.00	\$18,400.00	\$4,653.00	\$18,612.00	\$6,442.43	\$25,769.72
19	Air release and vacuum valve including related items and appurtenances. COMPLETE IN PLACE	1	EA	\$1,700.00	\$1,700.00	\$1,937.00	\$1,937.00	\$4,374.16	\$4,374.16
20	Asphalt pavement repair including related items and appurtenances. COMPLETE IN PLACE	46	LF	\$80.00	\$3,680.00	\$39.00	\$1,794.00	\$45.00	\$2,070.00
21	Concrete sidewalk repair including related items and appurtenances. COMPLETE IN PLACE	5	SY	\$100.00	\$500.00	\$31.00	\$155.00	\$85.00	\$425.00
22	Concrete pavement repair including related items and appurtenances. COMPLETE IN PLACE	24	LF	\$100.00	\$2,400.00	\$65.00	\$1,560.00	\$125.00	\$3,000.00
23	Remove and deliver existing fire hydrant to city, including related items and appurtenances. COMPLETE IN PLACE	3	EA	\$1,000.00	\$3,000.00	\$338.00	\$1,014.00	\$1,200.00	\$3,600.00
24	Disconnect and Cap existing Waterline	9	EA	\$500.00	\$4,500.00	\$932.00	\$8,388.00	\$800.00	\$7,200.00
TOTAL SECTION B - WATER SYSTEM ITEMS - NORMAL PARK DRIVE						\$339,620.00	\$322,045.00		\$308,229.21

C. Water System Items - Avenue M

1	6" C-909 Pressure Class 235 PVC Waterline, including related fittings, items, and appurtenances. COMPLETE IN PLACE	359	LF	\$30.00	\$10,770.00	\$36.00	\$12,924.00	\$35.41	\$12,712.19
2	8" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	5535	LF	\$36.00	\$199,260.00	\$41.00	\$226,935.00	\$42.48	\$235,126.80
3	8" C-909 Pressure Class 235 PVC Certa Lok Waterline installed by directional bore including related fittings, items, and appurtenances. COMPLETE IN PLACE	319	LF	\$43.00	\$13,717.00	\$51.00	\$16,269.00	\$41.87	\$13,356.53
4	12" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	112	LF	\$66.00	\$7,392.00	\$60.00	\$6,720.00	\$149.76	\$16,773.12
5	6" C-909 Pressure Class 235 PVC Waterline installed by uncased bore including related fittings, items, and appurtenances. COMPLETE IN PLACE	22	LF	\$35.00	\$770.00	\$37.00	\$814.00	\$68.95	\$1,516.90



Bid Tabulation

Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time

Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No: #14-11-06 & #14-11-07

LOWEST BIDDERS

Item No.	Description	Qty	Unit	DUPLICHAIR CONTRACTORS, LLP		MMG CONTRACTORS, LLC		5-T UTILITIES	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
6	8" C-909 Pressure Class 235 PVC Waterline installed by uncast bore including related fittings, items, and appurtenances, COMPLETE IN PLACE	918	LF	\$36.00	\$33,048.00	\$40.00	\$36,720.00	\$41.63	\$38,216.34
7	2" SCH 40 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	144	LF	\$35.00	\$5,040.00	\$23.00	\$3,312.00	\$21.97	\$3,163.68
8	Cement stabilized backfill for waterline construction as noted and detailed including related items and appurtenances, COMPLETE IN PLACE	74	LF	\$60.00	\$4,440.00	\$27.00	\$1,998.00	\$23.11	\$1,710.14
9	12" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	3	EA	\$2,700.00	\$8,100.00	\$3,036.00	\$9,108.00	\$3,900.43	\$11,701.29
10	8" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	21	EA	\$1,750.00	\$36,750.00	\$1,755.00	\$36,855.00	\$2,019.84	\$42,416.64
11	6" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	11	EA	\$1,600.00	\$17,600.00	\$1,254.00	\$13,794.00	\$1,623.42	\$17,857.62
12	2" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	4	EA	\$1,000.00	\$4,000.00	\$727.00	\$2,908.00	\$1,193.79	\$4,775.16
13	2" flush valve including related items and appurtenances, COMPLETE IN PLACE	1	EA	\$1,000.00	\$1,000.00	\$710.00	\$710.00	\$1,404.89	\$1,404.89
14	Interconnect proposed 12" waterline to existing 12" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	2	EA	\$3,200.00	\$6,400.00	\$1,723.00	\$3,446.00	\$3,268.79	\$6,537.58
15	Interconnect proposed 8" waterline to existing 12" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1	EA	\$2,900.00	\$2,900.00	\$1,693.00	\$1,693.00	\$4,146.65	\$4,146.65
16	Interconnect proposed 8" waterline to existing 8" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	4	EA	\$2,500.00	\$10,000.00	\$1,963.00	\$7,852.00	\$3,303.11	\$13,212.44
17	Interconnect proposed 8" waterline to existing 6" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	7	EA	\$2,500.00	\$17,500.00	\$1,418.00	\$9,926.00	\$2,629.43	\$18,406.01
18	Interconnect proposed 8" waterline to existing 2" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1	EA	\$2,400.00	\$2,400.00	\$1,595.00	\$1,595.00	\$1,090.48	\$1,090.48
19	Interconnect proposed 6" waterline to existing 6" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	3	EA	\$2,300.00	\$6,900.00	\$1,834.00	\$5,502.00	\$1,611.26	\$4,833.78
20	Interconnect proposed 6" waterline to existing 2" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1	EA	\$2,100.00	\$2,100.00	\$1,196.00	\$1,196.00	\$1,090.48	\$1,090.48
21	Interconnect proposed 2" waterline to existing 2" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1	EA	\$2,100.00	\$2,100.00	\$975.00	\$975.00	\$703.29	\$703.29
22	Disconnect and cap existing waterline, including related fittings, items, and appurtenances, COMPLETE IN PLACE	19	EA	\$500.00	\$9,500.00	\$394.00	\$7,486.00	\$1,296.49	\$24,633.31
23	4" steel casing (3/8" thickness) installed by dry bore, including polyethylene service lines, spacers, backfill, related items and appurtenances, COMPLETE IN PLACE	34	LF	\$50.00	\$1,700.00	\$83.00	\$2,822.00	\$37.55	\$1,276.70
24	6" steel casing (3/8" thickness) installed by dry bore, including Certa Lok Carrier Pipe, spacers, backfill, related items and appurtenances, COMPLETE IN PLACE	41	LF	\$60.00	\$2,460.00	\$79.00	\$3,239.00	\$61.14	\$2,506.74
25	14" steel casing (3/8" thickness) installed by open cut, including Certa Lok Carrier Pipe, spacers, backfill, related items and appurtenances, COMPLETE IN PLACE	40	LF	\$110.00	\$4,400.00	\$176.00	\$7,040.00	\$86.48	\$3,459.20



Bid Tabulation

Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time

Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No: #14-11-06 & #14-11-07

LOWEST BIDDERS

Item No.	Description	Qty	Unit	DUPLICHAIN CONTRACTORS, LLP		MMG CONTRACTORS, LLC		S-T UTILITIES	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
26	16" steel casing (3/8" thickness) installed by open cut, including Certa Lok Carrier Pipes, spacers, backfill, related items and appurtenances, COMPLETE IN PLACE	70	LF	\$120.00	\$8,400.00	\$184.00	\$12,880.00	\$95.39	\$6,677.30
27	16" steel casing (3/8" thickness) installed by dry bore, including Certa Lok Carrier Pipes, spacers, backfill, related items and appurtenances, COMPLETE IN PLACE	619	LF	\$180.00	\$111,420.00	\$182.00	\$112,658.00	\$133.45	\$82,605.55
28	Service reconnect of existing long single water service transfer including fittings, service line, corp stops, related items and appurtenances COMPLETE IN PLACE	19	EA	\$700.00	\$13,300.00	\$789.00	\$14,991.00	\$1,527.19	\$29,016.61
29	Service reconnect of existing short single water service transfer including fittings, service line, corp stops, related items and appurtenances COMPLETE IN PLACE	56	EA	\$700.00	\$39,200.00	\$544.00	\$30,464.00	\$1,133.81	\$63,493.36
30	Remove and relocate existing water meter as shown on plans including related items and appurtenances, COMPLETE IN PLACE	5	EA	\$500.00	\$2,500.00	\$712.00	\$3,560.00	\$1,389.69	\$6,948.45
31	Standard fire hydrant assembly including valve, fittings, painting, related items, and appurtenances, COMPLETE IN PLACE	7	EA	\$4,600.00	\$32,200.00	\$4,361.00	\$30,527.00	\$4,975.09	\$34,825.63
32	Asphalt pavement repair including related items and appurtenances, COMPLETE IN PLACE	197	LF	\$70.00	\$13,790.00	\$39.00	\$7,683.00	\$45.00	\$8,865.00
33	Brick Sidewalk pavement repair (using existing bricks) including related items and appurtenances, COMPLETE IN PLACE	3	SY	\$500.00	\$1,500.00	\$52.00	\$156.00	\$500.00	\$1,500.00
34	Concrete pavement repair including related items and appurtenances, COMPLETE IN PLACE	60	LF	\$100.00	\$6,000.00	\$65.00	\$3,900.00	\$125.00	\$7,500.00
35	Gravel pavement repair including related items and appurtenances, COMPLETE IN PLACE	27	LF	\$50.00	\$1,350.00	\$39.00	\$1,053.00	\$35.00	\$945.00
36	Remove and Dispose of existing trees, including related items and appurtenances, COMPLETE IN PLACE	4	EA	\$1,500.00	\$6,000.00	\$98.00	\$392.00	\$800.00	\$3,200.00
37	Remove and deliver existing fire hydrant to city, including related items and appurtenances, COMPLETE IN PLACE	7	EA	\$1,000.00	\$7,000.00	\$533.00	\$3,731.00	\$1,200.00	\$8,400.00
TOTAL SECTION C - WATER SYSTEM ITEMS - AVENUE M DRIVE					\$652,907.00		\$643,834.00		\$736,604.86
D. WATER SYSTEM ITEMS - NORTH NORMAL PARK DRIVE									
1	12" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	378	LF	\$60.00	\$22,680.00	\$60.00	\$22,680.00	\$65.22	\$24,653.16
2	12" C-909 Pressure Class 235 PVC Waterline installed by unseamed bore including related fittings, items, and appurtenances, COMPLETE IN PLACE	37	LF	\$60.00	\$2,220.00	\$56.00	\$2,072.00	\$63.94	\$2,365.78
3	12" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	3	EA	\$2,700.00	\$8,100.00	\$3,051.00	\$9,153.00	\$3,900.43	\$11,701.29
4	8" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	1	EA	\$2,000.00	\$2,000.00	\$1,775.00	\$1,775.00	\$2,019.84	\$2,019.84
5	Interconnect proposed 12" waterline to existing 12" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	2	EA	\$4,000.00	\$8,000.00	\$1,808.00	\$3,616.00	\$5,228.49	\$10,456.98
6	Interconnect proposed 12" waterline to existing 8" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1	EA	\$3,500.00	\$3,500.00	\$1,547.00	\$1,547.00	\$4,146.65	\$4,146.65



Bid Tabulation

Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time

Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No: #14-11-06 & #14-11-07

LOWEST BIDDERS

Item No.	Description	Qty	Unit	DUPLICHAIN CONTRACTORS, LLP		MMG CONTRACTORS, LLC		5-T UTILITIES	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
7	20" steel casing (3/8" thickness) w/ Cera Lok Carrier Pipe installed by bore, including spacers, backfill, related items and appurtenances, COMPLETE IN PLACE	172	LF	\$250.00	\$43,000.00	\$222.00	\$38,184.00	\$138.71	\$23,858.12
8	Service reconnect of existing long single water service transfer including fittings, service line, corp stops, related items and appurtenances COMPLETE IN PLACE	1	EA	\$1,000.00	\$1,000.00	\$819.00	\$819.00	\$1,527.19	\$1,527.19
9	Service reconnect of existing short single water service transfer including fittings, service line, corp stops, related items and appurtenances COMPLETE IN PLACE	3	EA	\$1,000.00	\$3,000.00	\$629.00	\$1,887.00	\$1,527.19	\$4,581.57
10	Standard fire hydrant assembly including valve, fittings, painting, related items, and appurtenances, COMPLETE IN PLACE	1	EA	\$4,600.00	\$4,600.00	\$4,510.00	\$4,510.00	\$4,975.07	\$4,975.07
11	Asphalt pavement repair including related items and appurtenances, COMPLETE IN PLACE	2	LF	\$500.00	\$1,000.00	\$39.00	\$78.00	\$95.00	\$190.00
12	Concrete pavement (incl. Curb and Gutter) repair including related items and appurtenances, COMPLETE IN PLACE	30	LF	\$100.00	\$3,000.00	\$65.00	\$1,950.00	\$160.00	\$4,800.00
13	Remove and Dispose of Existing Bollards	7	EA	\$100.00	\$700.00	\$390.00	\$2,730.00	\$50.00	\$350.00
14	Disconnect and Cap/Ptng existing water line	3	EA	\$1,000.00	\$3,000.00	\$334.00	\$1,002.00	\$1,750.00	\$5,250.00
15	Remove and deliver existing fire hydrant to city, including related items and appurtenances, COMPLETE IN PLACE	1	EA	\$1,000.00	\$1,000.00	\$758.00	\$758.00	\$1,200.00	\$1,200.00
TOTAL SECTION D - WATER SYSTEM ITEMS - NORTH NORMAL PARK DRIVE				\$106,800.00		\$92,761.00		\$102,075.65	
Total Base Bid				\$1,184,427.00		\$1,201,640.00		\$1,247,209.42	
Percentage over Low Bidder						1.45%		5.30%	



Bid Tabulation

Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time

Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No: #14-11-06 & #14-11-07

HIGHEST BIDDERS

Item No.	Description	Qty	Unit	DOUGHTIE CONSTRUCTION CO., INC.		ALCOTT, INC. DBA TCH		RESICOM, INC.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
A. General Items									
1	Mobilization, insurance, project overhead for all equipment, labor, work on project, including related items and appurtenances, COMPLETE IN PLACE	1	LS	\$65,000.00	\$65,000.00	\$75,000.00	\$75,000.00	\$40,000.00	\$40,000.00
2	Traffic control including all signage, flagging, detours including all related items and appurtenances, COMPLETE IN PLACE	1	LS	\$35,600.00	\$35,600.00	\$10,000.00	\$10,000.00	\$60,000.00	\$60,000.00
3	Field locate existing utilities and service lines for construction of the proposed improvements including related items and appurtenances, COMPLETE IN PLACE	1	LS	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
4	Trench safety plan prepared by Texas Licensed Professional Engineer for excavations 5' and greater in depth, including related equipment, items and appurtenances, COMPLETE IN PLACE	1	LS	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$25,000.00	\$25,000.00
5	Site clean up including 4" of topsoil replacement, final grading, Hydromulch of areas disturbed by construction, including related items and appurtenances, COMPLETE IN PLACE	1	LS	\$39,845.00	\$39,845.00	\$10,000.00	\$10,000.00	\$50,000.00	\$50,000.00
TOTAL SECTION A - GENERAL ITEMS					\$157,945.00		\$105,500.00		\$185,000.00
B. Water System Items - Normal Park Drive									
1	12" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1928	LF	\$51.00	\$98,328.00	\$75.00	\$144,600.00	\$80.00	\$154,240.00
2	12" C-909 Pressure Class 235 PVC Certa-Lok Waterline installed by directional bore including related fittings, items, and appurtenances, COMPLETE IN PLACE	404	LF	\$100.00	\$40,400.00	\$100.00	\$40,400.00	\$108.00	\$43,632.00
3	6" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	36	LF	\$45.00	\$1,620.00	\$68.00	\$2,448.00	\$75.00	\$2,700.00
4	12" C-909 Pressure Class 235 PVC Waterline installed by uncased bore including related fittings, items, and appurtenances, COMPLETE IN PLACE	299	EA	\$85.00	\$25,415.00	\$70.00	\$20,930.00	\$80.00	\$23,920.00
5	2" SCH 40 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	22	LF	\$16.50	\$363.00	\$16.00	\$352.00	\$125.00	\$2,750.00
6	12" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	10	EA	\$2,500.00	\$25,000.00	\$3,000.00	\$30,000.00	\$2,600.00	\$26,000.00
7	2" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	1	EA	\$665.00	\$665.00	\$925.00	\$925.00	\$600.00	\$600.00
8	6" gate valve and box including related items and appurtenances, COMPLETE IN PLACE	2	EA	\$1,025.00	\$2,050.00	\$1,300.00	\$2,600.00	\$975.00	\$1,950.00
9	Interconnect proposed 12" waterline to existing 12" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	5	EA	\$3,000.00	\$15,000.00	\$2,900.00	\$14,500.00	\$3,500.00	\$17,500.00
10	Interconnect proposed 12" waterline to existing 2" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	3	EA	\$1,500.00	\$4,500.00	\$1,500.00	\$4,500.00	\$1,500.00	\$4,500.00
11	Interconnect proposed 12" waterline to existing 6" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1	EA	\$2,500.00	\$2,500.00	\$1,650.00	\$1,650.00	\$2,500.00	\$2,500.00



Bid Tabulation
Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time
Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No: #14-11-06 & #14-11-07

HIGHEST BIDDERS

Item No.	Description	Qty	Unit	DOUGHERTIE CONSTRUCTION CO., INC.		ALCOTT, INC. DBA TCH		RESICOM, INC.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
12	Interconnect proposed 6" waterline to existing 6" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	2	EA	\$2,000.00	\$4,000.00	\$1,650.00	\$3,300.00	\$2,100.00	\$4,200.00
13	Interconnect proposed 2" waterline to existing 2" waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	1	EA	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00
14	20" Steel Casing (3/8" thickness) w/ Certa Lok pipe installed by bore, including spacer, related fittings, items, and appurtenances, COMPLETE IN PLACE	165	LF	\$245.00	\$40,425.00	\$375.00	\$61,875.00	\$606.00	\$99,990.00
15	Service reconnect of existing long single water service transfer including fittings, service line, corp stops, related items and appurtenances, COMPLETE IN PLACE	19	EA	\$775.00	\$14,725.00	\$975.00	\$18,525.00	\$1,200.00	\$22,800.00
16	Service reconnect of existing short single water service transfer including fittings, service line, corp stops, related items and appurtenances, COMPLETE IN PLACE	30	EA	\$550.00	\$16,500.00	\$975.00	\$29,250.00	\$800.00	\$24,000.00
17	Remove and relocate existing water meter as shown on plans including related items and appurtenances, COMPLETE IN PLACE	3	EA	\$1,205.00	\$3,615.00	\$900.00	\$2,700.00	\$1,100.00	\$3,300.00
18	Standard fire hydrant assembly including valve, fittings, painting, related items, and appurtenances, COMPLETE IN PLACE	4	EA	\$4,175.00	\$16,700.00	\$4,500.00	\$18,000.00	\$4,400.00	\$17,600.00
19	Air release and vacuum valve including related items and appurtenances, COMPLETE IN PLACE	1	EA	\$3,010.00	\$3,010.00	\$4,500.00	\$4,500.00	\$2,800.00	\$2,800.00
20	Asphalt pavement repair including related items and appurtenances, COMPLETE IN PLACE	46	LF	\$65.00	\$2,990.00	\$45.00	\$2,070.00	\$70.00	\$3,220.00
21	Concrete sidewalk repair including related items and appurtenances, COMPLETE IN PLACE	5	SY	\$75.00	\$375.00	\$150.00	\$750.00	\$175.00	\$875.00
22	Concrete pavement repair including related items and appurtenances, COMPLETE IN PLACE	24	LF	\$95.00	\$2,280.00	\$85.00	\$2,040.00	\$72.00	\$1,728.00
23	Remove and deliver existing fire hydrant to city, including related items and appurtenances, COMPLETE IN PLACE	3	EA	\$750.00	\$2,250.00	\$500.00	\$1,500.00	\$500.00	\$1,500.00
24	Disconnect and Cap existing Waterline	9	EA	\$775.00	\$6,975.00	\$1,100.00	\$9,900.00	\$1,800.00	\$16,200.00
TOTAL SECTION B - WATER SYSTEM ITEMS - NORMAL PARK DRIVE					\$331,186.00		\$418,315.00		\$479,305.00

C. Water System Items - Avenue M

1	6" C-909 Pressure Class 235 PVC Waterline, including related fittings, items, and appurtenances, COMPLETE IN PLACE	359	LF	\$41.00	\$14,719.00	\$44.00	\$15,796.00	\$46.00	\$16,514.00
2	8" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	5535	LF	\$41.00	\$226,935.00	\$48.00	\$265,680.00	\$58.00	\$321,030.00
3	8" C-909 Pressure Class 235 PVC Certa Lok Waterline installed by directional bore including related fittings, items, and appurtenances, COMPLETE IN PLACE	319	LF	\$75.00	\$23,925.00	\$68.00	\$21,692.00	\$75.00	\$23,925.00
4	12" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances, COMPLETE IN PLACE	112	LF	\$55.00	\$6,160.00	\$116.00	\$12,992.00	\$108.00	\$12,096.00
5	6" C-909 Pressure Class 235 PVC Waterline installed by unceased bore including related fittings, items, and appurtenances, COMPLETE IN PLACE	22	LF	\$45.00	\$990.00	\$50.00	\$1,100.00	\$75.00	\$1,650.00



Bid Tabulation

Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time

Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No: #14-11-06 & #14-11-07

HIGHEST BIDDERS

Item No.	Description	Qty	Unit	DOUGHTIE CONSTRUCTION CO., INC.		ALCOTT, INC. DBA TCH		RESICOM, INC.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
6	8" C-909 Pressure Class 235 PVC Waterline installed by uncased bore including related fittings, items, and appurtenances. COMPLETE IN PLACE	918	LF	\$55.00	\$50,490.00	\$46.00	\$42,228.00	\$58.00	\$53,244.00
7	2" SCH 40 PVC Waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	144	LF	\$28.00	\$4,032.00	\$15.00	\$2,160.00	\$25.00	\$3,600.00
8	Cement stabilized backfill for waterline construction as noted and detailed including related items and appurtenances. COMPLETE IN PLACE	74	LF	\$65.00	\$4,810.00	\$1.00	\$74.00	\$75.00	\$5,550.00
9	12" gate valve and box including related items and appurtenances. COMPLETE IN PLACE	3	EA	\$2,500.00	\$7,500.00	\$3,000.00	\$9,000.00	\$2,600.00	\$7,800.00
10	8" gate valve and box including related items and appurtenances. COMPLETE IN PLACE	21	EA	\$1,525.00	\$32,025.00	\$1,625.00	\$34,125.00	\$1,600.00	\$33,600.00
11	6" gate valve and box including related items and appurtenances. COMPLETE IN PLACE	11	EA	\$1,025.00	\$11,275.00	\$1,265.00	\$13,915.00	\$975.00	\$10,725.00
12	2" gate valve and box including related items and appurtenances. COMPLETE IN PLACE	4	EA	\$665.00	\$2,660.00	\$912.00	\$3,648.00	\$600.00	\$2,400.00
13	2" flush valve including related items and appurtenances. COMPLETE IN PLACE	1	EA	\$875.00	\$875.00	\$1,400.00	\$1,400.00	\$1,100.00	\$1,100.00
14	Interconnect proposed 12" waterline to existing 12" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	2	EA	\$3,000.00	\$6,000.00	\$2,900.00	\$5,800.00	\$3,500.00	\$7,000.00
15	Interconnect proposed 8" waterline to existing 12" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	1	EA	\$3,200.00	\$3,200.00	\$2,700.00	\$2,700.00	\$2,500.00	\$2,500.00
16	Interconnect proposed 8" waterline to existing 8" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	4	EA	\$2,500.00	\$10,000.00	\$2,200.00	\$8,800.00	\$2,100.00	\$8,400.00
17	Interconnect proposed 8" waterline to existing 6" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	7	EA	\$2,400.00	\$16,800.00	\$2,000.00	\$14,000.00	\$2,100.00	\$14,700.00
18	Interconnect proposed 8" waterline to existing 2" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	1	EA	\$1,800.00	\$1,800.00	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00
19	Interconnect proposed 6" waterline to existing 6" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	3	EA	\$2,200.00	\$6,600.00	\$1,600.00	\$4,800.00	\$2,100.00	\$6,300.00
20	Interconnect proposed 6" waterline to existing 2" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	1	EA	\$1,700.00	\$1,700.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
21	Interconnect proposed 2" waterline to existing 2" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	1	EA	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00
22	Disconnect and cap existing waterline, including related fittings, items, and appurtenances. COMPLETE IN PLACE	19	EA	\$750.00	\$14,250.00	\$1,100.00	\$20,900.00	\$1,800.00	\$34,200.00
23	4" steel casing (3/8" thickness) installed by dry bore, including polyethylene service line, spacers, backfill, related items and appurtenances. COMPLETE IN PLACE	34	LF	\$225.00	\$7,650.00	\$115.00	\$3,910.00	\$175.00	\$5,950.00
24	6" steel casing (3/8" thickness) installed by dry bore, including Certa Lok Carrier Pipe, spacers, backfill, related items and appurtenances. COMPLETE IN PLACE	41	LF	\$255.00	\$10,455.00	\$130.00	\$5,330.00	\$225.00	\$9,225.00
25	14" steel casing (3/8" thickness) installed by open cut, including Certa Lok Carrier Pipe, spacers, backfill, related items and appurtenances. COMPLETE IN PLACE	40	LF	\$92.00	\$3,680.00	\$155.00	\$6,200.00	\$225.00	\$9,000.00

Bid Tabulation
Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time
Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No: #14-11-06 & #14-11-07



HIGHEST BIDDERS

Item No.	Description	Qty	Unit	DOUGHTIE CONSTRUCTION CO., INC.		ALCOTT, INC. DBA TCH		RESICOM, INC.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
26	16" steel casing (3/8" thickness) installed by open cut, including Certa Lok Carrier Pipe, spacers, backfill, related items and appurtenances. COMPLETE IN PLACE	70	LF	\$105.00	\$7,350.00	\$190.00	\$13,300.00	\$270.00	\$18,900.00
27	16" steel casing (3/8" thickness) installed by dry bore, including Certa Lok Carrier Pipe, spacers, backfill, related items and appurtenances. COMPLETE IN PLACE	619	LF	\$215.00	\$133,085.00	\$360.00	\$222,840.00	\$485.00	\$300,215.00
28	Service reconnect of existing long single water service transfer including fittings, service line, corp stops, related items and appurtenances. COMPLETE IN PLACE	19	EA	\$775.00	\$14,725.00	\$975.00	\$18,525.00	\$1,200.00	\$22,800.00
29	Service reconnect of existing short single water service transfer including fittings, service line, corp stops, related items and appurtenances. COMPLETE IN PLACE	56	EA	\$825.00	\$46,200.00	\$955.00	\$52,360.00	\$800.00	\$44,800.00
30	Remove and relocate existing water meter as shown on plans including related items and appurtenances. COMPLETE IN PLACE	5	EA	\$1,205.00	\$6,025.00	\$900.00	\$4,500.00	\$1,100.00	\$5,500.00
31	Standard fire hydrant assembly including valve, fittings, painting, related items, and appurtenances. COMPLETE IN PLACE	7	EA	\$4,175.00	\$29,225.00	\$4,200.00	\$29,400.00	\$4,400.00	\$30,800.00
32	Asphalt pavement repair including related items and appurtenances. COMPLETE IN PLACE	197	LF	\$65.00	\$12,805.00	\$45.00	\$8,865.00	\$70.00	\$13,790.00
33	Brick Sidewalk pavement repair (using existing bricks) including related items and appurtenances. COMPLETE IN PLACE	3	SY	\$225.00	\$675.00	\$1,000.00	\$3,000.00	\$225.00	\$675.00
34	Concrete pavement repair including related items and appurtenances. COMPLETE IN PLACE	60	LF	\$95.00	\$5,700.00	\$85.00	\$5,100.00	\$72.00	\$4,320.00
35	Gravel pavement repair including related items and appurtenances. COMPLETE IN PLACE	27	LF	\$65.00	\$1,755.00	\$45.00	\$1,215.00	\$35.00	\$945.00
36	Remove and Dispose of existing trees, including related items and appurtenances. COMPLETE IN PLACE	4	EA	\$550.00	\$2,200.00	\$1,000.00	\$4,000.00	\$1,100.00	\$4,400.00
37	Remove and deliver existing fire hydrant to city, including related items and appurtenances. COMPLETE IN PLACE	7	EA	\$750.00	\$5,250.00	\$500.00	\$3,500.00	\$500.00	\$3,500.00
TOTAL SECTION C - WATER SYSTEM ITEMS - AVENUE M DRIVE				\$735,026.00		\$866,555.00		\$1,044,354.00	

D. WATER SYSTEM ITEMS - NORTH NORMAL PARK DRIVE

1	12" C-909 Pressure Class 235 PVC Waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	378	LF	\$55.00	\$20,790.00	\$83.00	\$31,374.00	\$86.00	\$32,508.00
2	12" C-909 Pressure Class 235 PVC Waterline installed by uncased bore including related fittings, items, and appurtenances. COMPLETE IN PLACE	37	LF	\$85.00	\$3,145.00	\$70.00	\$2,590.00	\$80.00	\$2,960.00
3	12" gate valve and box including related items and appurtenances. COMPLETE IN PLACE	3	EA	\$2,550.00	\$7,650.00	\$3,000.00	\$9,000.00	\$2,600.00	\$7,800.00
4	8" gate valve and box including related items and appurtenances. COMPLETE IN PLACE	1	EA	\$1,525.00	\$1,525.00	\$1,900.00	\$1,900.00	\$1,600.00	\$1,600.00
5	Interconnect proposed 12" waterline to existing 12" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	2	EA	\$3,500.00	\$7,000.00	\$2,900.00	\$5,800.00	\$3,500.00	\$7,000.00
6	Interconnect proposed 12" waterline to existing 8" waterline including related fittings, items, and appurtenances. COMPLETE IN PLACE	1	EA	\$2,500.00	\$2,500.00	\$2,200.00	\$2,200.00	\$2,500.00	\$2,500.00

Bid Tabulation
Bid Date: October 20, 2015 Bid Time: 2:00PM Central Time
Avenue M, Normal Park Drive & North Normal Park Drive Waterline Project - Project No: #14-11-06 & #14-11-07



HIGHEST BIDDERS

Item No.	Description	Qty	Unit	DOUGHTIE CONSTRUCTION CO., INC.		ALCOTT, INC. DBA TCH		RESICOM, INC.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
7	20" steel casing (3/8" thickness) w/ Certa Lok Carrier Pipe installed by bore, including spacers, backfill, related items and appurtenances. COMPLETE IN PLACE	172	LF	\$245.00	\$42,140.00	\$443.00	\$76,196.00	\$606.00	\$104,232.00
8	Service reconnect of existing long single water service transfer including fittings, service line, corp stops, related items and appurtenances COMPLETE IN PLACE	1	EA	\$875.00	\$875.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
9	Service reconnect of existing short single water service transfer including fittings, service line, corp stops, related items and appurtenances COMPLETE IN PLACE	3	EA	\$475.00	\$1,425.00	\$1,000.00	\$3,000.00	\$800.00	\$2,400.00
10	Standard fire hydrant assembly including valve, fittings, painting, related items, and appurtenances. COMPLETE IN PLACE	1	EA	\$4,175.00	\$4,175.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00
11	Asphalt pavement repair including related items and appurtenances, COMPLETE IN PLACE	2	LF	\$65.00	\$130.00	\$45.00	\$90.00	\$70.00	\$140.00
12	Concrete pavement (incl. Curb and Gutter) repair including related items and appurtenances, COMPLETE IN PLACE	30	LF	\$85.00	\$2,550.00	\$85.00	\$2,550.00	\$72.00	\$2,160.00
13	Remove and Dispose of Existing Bollards	7	EA	\$300.00	\$2,100.00	\$500.00	\$3,500.00	\$50.00	\$350.00
14	Disconnect and Cap/Plug existing water line	3	EA	\$550.00	\$1,650.00	\$1,200.00	\$3,600.00	\$1,800.00	\$5,400.00
15	Remove and deliver existing fire hydrant to city, including related items and appurtenances, COMPLETE IN PLACE	1	EA	\$750.00	\$750.00	\$500.00	\$500.00	\$500.00	\$500.00
TOTAL SECTION D - WATER SYSTEM ITEMS - NORTH NORMAL PARK DRIVE				\$98,405.00		\$147,700.00		\$175,150.00	
Total Base Bid				\$1,322,562.00		\$1,538,070.00		\$1,883,809.00	
Percentage over Low Bidder				11.66%		29.86%		59.05%	

I hereby certify that the bid tabulations contained herein were prepared by me or under my direct supervision. The individual contractor's Unit Bid Prices and Bid Amounts are the actual amounts placed on the Bid Sheet for the bidding process. Any discrepancies in the Unit Bid price and Bid Amounts are

HIGHLIGHTED YELLOW

Signed, Sealed and dated this 21st day of October year 2015 by John Rusk, P.E.



ORDINANCE NO. 2016-05

AN ORDINANCE OF THE CITY OF HUNTSVILLE, TEXAS, AMENDING THE 2015-2016 CAPITAL IMPROVEMENTS PROJECTS (CIP) BUDGETS, ORDINANCE NO. 2015-43 TO AMEND ADOPTED EXPENDITURES OF THE BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the 2015-2016 Annual Budget and CIP Budgets were adopted by Ordinance 2015-43 on September 15, 2015;

WHEREAS, various unforeseen circumstances affecting the City have presented themselves during the course of the fiscal year;

WHEREAS, the City Council considered the circumstances independently, deliberating appropriately on the associated revenues and expenditures and the overall impact on the general financial status of the City;

WHEREAS, pursuant to the laws of the State of Texas and the City Charter of the City of Huntsville, Texas, the City Council has determined that it will be beneficial and advantageous to the citizens of the City of Huntsville to amend the Capital Improvements Projects (CIP) budget as set forth herein; and

WHEREAS, this ordinance combines the independent Council actions into one budget amendment document;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

Section 1. The findings set forth above are incorporated into the body of this ordinance.

Section 2. The Capital Improvements Projects budget is hereby amended to include the expenditures described in Exhibit "A" attached hereto and made a part of this ordinance as if set out verbatim herein.

Section 3. All ordinances of the City in conflict with the provisions of this ordinance are hereby repealed, and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4. Should any section, portion, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, it shall not invalidate or impair the force or effect of any other section or portion of this ordinance.

Section 5. The necessity for amending the budget for the Capital Improvements Projects, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

Section 6. This ordinance shall take effect immediately after its passage.

PASSED AND APPROVED on this the _____ day of _____ 2015.

THE CITY OF HUNTSVILLE, TEXAS

Mac Woodward, Mayor

ATTEST:

APPROVED AS TO FORM:

Lee Woodward, City Secretary

Leonard Schneider, City Attorney

Exhibit "A" to Budget Amendment Ordinance #2

CIP Budget Amendment FY 15-16 December 1, 2015

Decrease: Water CIP - Unallocated Budget	\$	180,000
Increase: Water R&R CIP - Ave M (11th - FM2821) - Construction	\$	30,000
Increase: Water R&R CIP - Normal Park (Ave S - 19th St) - Construction	\$	150,000

The 2 Water R&R projects for which increases are being sought were budgeted for originally with the FY 14-15 Budget.

- a) The Avenue M project was budgeted for in the total amount of \$760,000, that included \$678,800 for construction.
- b) The Normal Park project was budgeted for in the total amount \$400,000 that included \$345,550 for construction.

Explanation: These two projects were recently bid (being bid as one "project") and the bid resulted in construction cost for the Avenue M project being \$703,449 (\$24,649 over budget) and construction cost for the Normal Park project being \$480,978 (\$135,428 over budget). The \$30,000 and \$150,000 increase request are in excess of the "over budget" amounts to allow for some "contingency". Water R&R CIP (Fund 703) does not currently have any "Unallocated Budget" in the Fund. The Water CIP Fund (Fund 701) has \$504,436 of "Unallocated Budget" of which \$46,750 is in "Assigned" status leaving \$457,686 available for use. If this use of \$180,000 being requested is approved that will leave \$277,686 of "Unallocated Budget" for Water CIP (Fund 701)



CITY COUNCIL AGENDA

12/1/2015
Agenda Item: 4b

Item/Subject: Consider an ordinance amending the City of Huntsville Code of Ordinances, Chapter 14 "Business Regulations" by amending Article II "Food and Food Service Establishments," first reading.

Initiating Department/Presenter: Community & Economic Development

Presenter: Michael Roempke, Building Official

Recommended Motion: No action necessary, first reading.

Strategic Initiative: Goal #8 - Public Safety - Provide safety and security for all citizens.

Discussion: As required by the Texas Department of State Health Services, the City of Huntsville adopts and enforces the most current Texas Food Establishment Rules (TEFR). The State of Texas updated and adopted the new TEFR during the 2015 legislative session and the new rules went into effect within the State on September 1, 2015. City staff held three meetings in early November to inform and educate local establishments of the changes.

The adoption of the amendments made in Chapter 14, Article II of the Huntsville Code of Ordinances, updates and maintains the City's inspection of food service establishments and enforcement of food safety regulations consistent with the regulations set out and required by the State of Texas. Without the adoption of the amendments, inspections and regulation enforcement for food service establishments within the city limits of Huntsville would conflict with what is required by the State of Texas. This could also cause the food service establishments within the city limits of Huntsville to be in violation of State food service requirements and create the possibility of food hazards due to conflicting regulations.

In summary, the changes require food handlers cards to expire in two years instead of three, update references to the appropriate state regulation, update fee classification information, exempt non-profits from fees, and change the inspection score needed to initiate a re-inspection from 20 to 30 to coincide with state law.

Previous Council Action: The last major revision to the Code of Ordinances concerning health regulations was in 2000. In 2011, minor changes to the ordinance were made in conjunction with the adoption of the building codes in order to create the appropriate fee classifications.

Financial Implications:

There is no financial impact associated with this item.

Approvals: City Attorney Director of Finance City Manager

Associated Information:

- Proposed Ordinance 2016-18 and Exhibit A (2-5)

ORDINANCE NO. 2016-18

AN ORDINANCE AMENDING THE CITY OF HUNTSVILLE, TEXAS CODE OF ORDINANCES, SPECIFICALLY CHAPTER 14 "BUSINESSES AND BUSINESS REGULATIONS", BY AMENDING ARTICLE II "FOOD AND FOOD ESTABLISHMENTS"; PROVIDING FOR A PENALTY; MAKING OTHER PROVISIONS AND FINDINGS THERETO; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Huntsville Code of Ordinances, Chapter 14 "Businesses and Business Regulations" provides for the regulation of certain businesses for the health, safety and public welfare of the City's residents; and

WHEREAS, the City of Huntsville, as a home rule city may regulate this activity pursuant to its broad powers of self-government; and

WHEREAS, City Council finds it necessary to amend its existing regulations of these activities to protect the health and public safety; and

WHEREAS, notice of the agenda for this meeting, was given in accordance with law by posting the same at the place reserved and designated for notices of public meetings and public activities and prior to the adoption of this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

SECTION 1: The facts and matters set forth in the preamble of this Ordinance are found to be true and correct and are hereby adopted, ratified, and confirmed.

SECTION 2: Huntsville Code of Ordinances Chapter 14 "Businesses and Business Regulations" is amended by amending Sections 14-19, 14-20, 14-46, 14-47 and 14-50 as shown in the Exhibit "A" attached hereto and adopted for all purposes.

SECTION 3: All ordinances or parts of Ordinances that are in conflict or inconsistent with the provisions of this Ordinance shall be, and the same are hereby, repealed and all other ordinances of the City not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4: Should any paragraph, sentence, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional.

SECTION 5: This Ordinance, being a penal ordinance, becomes effective ten (10) days after its date of passage by the City Council, as provided by Article 4.14 of the Charter of the City of Huntsville, Texas.

PASSED AND APPROVED on this _____ day of 201____.

THE CITY OF HUNTSVILLE

Mac Woodward, Mayor

ATTEST:

APPROVED AS TO FORM:

Lee Woodward, City Secretary

Leonard Schneider, City Attorney

Exhibit "A"

Chapter 14 BUSINESSES AND BUSINESS REGULATIONS

Article II: "FOOD AND FOOD ESTABLISHMENTS";

Division 1. – Generally

Sec. 14-19. - Food handler identification card.

- (a) An individual desiring to work in an establishment as a food handler must obtain a food handler identification card from the health authority within 30 days from the date of the individual's employment.
- (b) To obtain a food handler identification card, an individual must ~~apply on a form furnished by the health authority and as a part of the application must:~~
 - ~~(1) State the individual's name, address, sex and date of birth;~~
 - ~~(2) (1) Pay a fee as established by ordinance from time to time;~~
 - ~~(3) Sign the application; and~~
 - ~~(4)(2) Show proof **of education and training in food safety** by a certificate from a teaching agency and food handler's course approved by the Department of State Health Services~~

(3) Present legal picture identification
- (c) After an applicant complies with subsection (b) of this section, the individual shall be issued a food handlers' card.
- (d) The health authority shall issue to each individual who completes an approved course a food handler's identification card to expire ~~three~~ **two** years from the date on which it was issued.
- (e) A food handler identification card will be issued for a successive ~~three-year~~ **two-year** period for an individual who pays a fee, as established by ordinance from time to time, for the food handler identification card and completes a refresher course approved by the Department of State Health Services.
- (f) An individual who has misplaced a current valid food handler identification card may obtain a replacement from the health authority for a fee, as established by ordinance from time to time.
- (g) The food handler identification card shall be posted in the establishment where the individual is employed in a place which is easily accessible to the health authority.
- (h) The owner or manager of an establishment shall return the food handler identification card to the individual upon termination of employment. If the terminated employee does not obtain the food handler card within 30 days of termination of employment, the owner or manager shall be responsible to return the food handler card to the City of Huntsville Health Inspector.
- (i) A copy of this section shall be posted where it is easily available for employees to read.
(Code 1961, § 13.01.01; Ord. No. 79-1, 1-23-1979; Ord. No. 79-8, 5-15-1979; Ord. No. 83-15, § 3, 4-19-1983; Ord. No. 91-29, § 2, 11-12-1991; Ord. No. 97-36, 11-25-1997; Ord. No. 2000-20, 9-26-2000; Ord. No. 2011-50, § 6, 8-16-2011)

Sec. 14-20. - Schedule of permit fees.

- (a) Fees, as established by ordinance from time to time, shall be assessed for the following food service activities:

- (1) Restaurant, per year.
- (2) Grocery, per year.
- (3) Day care, per year.
- (4) Mobile unit operation ~~from base store~~, per year.
- (5) Itinerant restaurant, ~~per 15 days.~~ **(see section 14-20(c))**
- (6) Nonprofit organizations, per year.
- (7) Bars (drinks only), **per year.**
- (8) Public schools, **per year.**
- (9) Convenience Store, per year.**
- (10) Bakery, per year.**
- (11) Sno-Cone Stand, per year.**
- (12) Meat market, per year.**
- (13) Deli, per year.**

- (b) Itinerant restaurants which operate for three days or less must be registered with the health inspector prior to constructing and operating such establishment.
- (c) Itinerant restaurants which operate for more than three days or operate for three or less days more than once during a three-month period must obtain a health permit and food handlers' card.

(Code 1961, § 13.01.02; Ord. No. 83-15, 4-19-1983; Ord. No. 91-29, 11-12-1991; Ord. No. 97-16, 4-29-1997; Ord. No. 2000-20, 9-26-2000)

Division 2. Food Service Establishments

Sec. 14-46. - Adoption of Texas Food Establishment Rules.

- (a) *Adoption by reference.* The city adopts by reference the provisions of the current rules or rules as amended by the state board of health found in 25 Tex. Admin. Code §§ ~~229.161—229.171 and 229.173—229.175~~, **228, Subchapters A thru J** regarding the regulation of food establishments in this jurisdiction.
- (b) *Definitions.* The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Authorized agent or employee means the employees and/or officers of the regulatory authority.

Food establishment means a food service establishment, a retail food store, a mobile food unit, and/or roadside food vendor.

Regulatory authority means the City of Huntsville, Texas.

State rules means the state rules found at 25 Tex. Admin. Code §§ ~~229.161—229.171 and 229.173—229.175~~. **228, Subchapters A thru J** The state rules are also known as the Texas Food Establishment Rules.

(Code 1961, § 13.02.01; Ord. No. 2000-20, 9-26-2000)

Sec. 14-47. - Permits and exemptions.

- (a) A person may not operate a food establishment without a permit issued by the regulatory authority. Permits are not transferable from one person to another or from one location to another location, except as otherwise permitted by this division. A valid permit must be posted in or on every food establishment regulated by this division.

- (b) ~~A food establishment operated solely by a nonprofit organization is exempt from the permitting requirements of this division, but is not exempt from compliance with state rules. The regulatory authority may require any information necessary to determine whether an organization is nonprofit for purposes of this exemption.~~ **of determining the appropriate permit fees.**

(Code 1961, § 13.02.02; Ord. No. 2000-20, 9-26-2000)

Sec. 14-50. - Suspension of permit.

- (a) The regulatory authority may, without warning, notice, or hearing, suspend any permit to operate a food establishment if the operation of the food establishment constitutes an imminent hazard to public health. Suspension is effective upon service of the notice required by subsection (b) of this section. When a permit is suspended, food operations shall immediately cease.
- (b) Whenever a permit is suspended, the holder of the permit or the person in charge shall be notified in writing that the permit is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided if a written request for a hearing is filed with the regulatory authority by the holder of the permit within ten days. If a request for hearing is submitted to the regulatory authority, the hearing shall be held within 20 days of the receipt of the request. If no written request for hearing is filed within ten days, the suspension is sustained. The regulatory authority may terminate the suspension at any time if reasons for the suspension no longer exist.
- (c) When an annual inspection report indicates a number score of ~~20~~ **30** or above, a reinspection fee as established by ordinance from time to time must be paid prior to a reinspection being performed.

(Code 1961, § 13.02.05; Ord. No. 2000-20, 9-26-2000; Ord. No. 2005-20, 9-20-2005)



September 17, 2015

The Honorable Mac Woodward
Mayor
City of Huntsville
1212 Ave M
Huntsville, TX 77340

Dear Mayor Woodward:

I am writing regarding the appointment of City of Huntsville's representative to H-GAC's 2016 General Assembly and Board of Directors.

H-GAC's Bylaws authorize each member city with a population of at least 25,000 but not in excess of 99,999 according to the last preceding Federal Census (2010) to select one member of its governing body as its representative and one member of its governing body as an alternate to the H-GAC General Assembly.

H-GAC's Bylaws also stipulate that your Board of Directors representative shall be the General Assembly delegate. Therefore, the official chosen to serve as the General Assembly representative will also be designated to serve on H-GAC's Board of Directors.

I have enclosed the appropriate form for your convenience. Please return the completed form by fax to 713-993-2414 or email rick.guerrero@h-gac.com.

The 2016 designated representatives begin their terms of office at the first of January 2016.

If more information concerning General Assembly and Board of Directors membership would be useful, please contact me or Rick Guerrero at 713-993-4598. Thanks for your help in selecting H-GAC's 2016 General Assembly and Board of Directors.

Sincerely,

Jack Steele

JS/dw

Enclosure
cc: City Secretary

**DESIGNATION OF REPRESENTATIVES
HOUSTON-GALVESTON AREA COUNCIL
2016 GENERAL ASSEMBLY
AND
BOARD OF DIRECTORS**

BE IT RESOLVED, by the City Council of Huntsville, Texas that the following be and are hereby designated as the representative and alternate of the General Assembly of the Houston-Galveston Area Council for the year 2016:

REPRESENTATIVE _____

ALTERNATE _____

FURTHER THAT, they are hereby, designated as the representative and alternate to the Board of Directors of the Houston-Galveston Area Council for the year 2016.

THAT, the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named delegate and alternate.

PASSED AND ADOPTED, this ____ day of _____, 2015.

APPROVED:

Mayor

ATTEST:



CITY COUNCIL AGENDA

12/1/2015
Agenda Item: 6a

Item/Subject: Consideration and discussion on Citizen Participation Request from Jerry Edgin to discuss McDonald Creek and the ditch in front of his home.

Initiating Department/Presenter: City Manager

Presenter: Matt Benoit, City Manager

Recommended Motion: **Item is not posted for action.** Council consideration and discussion is encouraged. If there appears to be majority support for any action, the motion may be to, "Move to direct the City manager to prepare _____ for Council consideration at the _____ City Council meeting."

Strategic Initiative: Goal #4 - Infrastructure - Ensure the quality of the City utilities, transportation and physical structures so that the City's core services can be provided in an effective and efficient manner.

Discussion: Mr. Edgin, along with two of his neighbors appeared before the City Council on May 5, 2015, to discuss this issue. Since then, the following has occurred:

1. City staff completed a comprehensive engineering review of McDonald Creek, as well as Spring Lake.
2. The results of the engineering review were presented to the City Council Finance Committee on July 7. The review was sent by email, on July 2nd, to the three residents who appeared before the City Council.
3. The City Council received a presentation on this topic in Executive Session on July 21, 2015. No action was taken by the City Council and no addition information was requested.
4. The outcome of the Council consideration of the matter was relayed to the citizens on July 28.

City staff is investigating the issue in front of his house.

Previous Council Action: As discussed above. In July, 2004, the City Council approved over \$209,000 to dredge McDonald Creek. Less than 11 years later, the same or similar work is being requested.

From: noreply@civicplus.com
Date: November 17, 2015 at 12:28:49 PM CST
To: lwoodward@huntsvilletx.gov, cwatson@huntsvilletx.gov
Subject: Online Form Submittal: Citizen Participation Request

Citizen Participation Request

Citizen Participation Request Form

Thank you for contacting the City of Huntsville to request an item be placed on an upcoming regular City Council meeting agenda, under the Citizen Participation section.

Please complete the fields below and contact the [City Secretary's Office](#) at [936-291-5403](tel:936-291-5403), or [via email](#) if you have any questions or concerns.

If you prefer, requests may also be submitted in person in writing, in a couple ways:

- *By mail:*
City Secretary
1212 Avenue M
Huntsville, Texas, 77340
- *By email:* citysecretary@huntsvilletx.gov, or
- *By fax:* [936-291-5409](tel:936-291-5409) (Attention: City Secretary's Office)

A citizen may provide an item for the agenda of a regular meeting (1st and 3rd Tuesdays of each month) by submitting a Citizen Participation Request by noon on the Tuesday prior to a regularly-scheduled City Council meeting.

First Name	Jerry
Last Name	Edgin
Address1	3708 Summer Lane
Address2	Field not completed.
City	Huntsville
State	Tx
Zip	77340
Phone	[REDACTED]
Email	[REDACTED]
Please describe (in detail) the item you are requesting be on a City Council agenda:	I would like to fine out what the city is going to do about McDonald Creek and the ditch in front of my house.